

IAHA Maintenance and Management Clinic Agenda

April 14 & 15, 2021

Wednesday, April 14, 2021			
Time	Title	Speaker	Company
8:30 AM – 8:50 AM	Opening Session	Lindsey Morris	IAHA President
Welcome to the clinic!			
9:00 AM – 10:15 AM	Organizational Resiliency in the Face of Disruption	Dan Hughes Don Davis	BRONNER
<p>Description: Public Housing Authorities across the nation faced significant disruptions in 2020 due to the COVID-19 pandemic. Join BRONNER at this year’s Virtual Conference for a retrospective on business disruptions in 2020 and discussion of strategies to transform lessons-learned into long-term change. Participants will learn about business continuity planning and share ideas for how to build more resilient organizations prepared to weather the next disruption.</p>			
9:00 AM – Noon	Range Maintenance	Ish Moorman	AC/C Tech
<p>Description: This program will develop skills in servicing gas and electric ranges. Students will learn how to repair surface heating components, oven (bake and broil) components, the clock, timer and/or lights, and most importantly, how to make the repairs in a safe, efficient, and productive manner. Students will also learn how to interpret the schematic wiring diagram and perform planned maintenance activities.</p>			
9:00 AM - 4:30 PM	2021 Financials: Everything you need to know	Brian Alten	BDO
<p>Description: Topic 1: Lease Accounting The GASB is constantly making changes to accounting requirements for state and local governmental agencies, including housing authorities. One of the latest changes will require PHAs with lease expense or lease income to completely revamp their accounting procedures in this area.</p> <p>Topic 2: CARES Act Accounting & Reporting Update This course will review all the relevant PIH Notices starting in April through the current date, and including PIH Notice 2020-24, regarding COVID-19 funding and reporting. We will discuss the eligible and ineligible costs that are permitted with the supplemental funds, review the flexibilities and waivers HUD is providing to administer to the LIPH, CFP and HCV programs as well as accounting and reporting on the FDS and other quarterly reporting requirement on the CARES Act Reporting System (CARS) portal.</p> <p>Topic 3: Audit Preparation “Press The Easy Button” This session will prepare your agency to have all of your financial information ready for your annual audit. We will discuss getting your general ledger and supporting documentation in order to provide to the auditor before they arrive on site. Additionally, we will identify potential areas of “testing” interest for the auditors.</p> <p>Topic 4: Successful Submissions for the VMS and RNP Reconciliation Deep-Dive into the Voucher Management System (VMS): Webinar designed to teach PHAs what to report and how to report in VMS, reiterating the importance of proper and timely VMS reporting, working with the FMC, etc. Cash Management (PIH Notice 2017-06) and HHR. This session will assist you to reconcile your FDS RNP and your VMS RNP.</p>			
9:00 AM – 4:30 PM	PH/HCV Annual Income and Rent Calculations: HOTMA Update	Janice Gibbons	The Nelrod Company
<p>Description: These sessions will help new staff understand the basics of rent calculations and will provide a review for seasoned staff. Topics covered will include the proposed changes to definitions of income, assets, deductions, and allowances. To better understand the HOTMA changes, brief case studies will be performed throughout the training. The impact of the proposed changes on policies and procedures will also be covered.</p>			

9:00 AM – 4:30 PM	Mental Health First Aid	Whitney Pruett; Others	Bridgeway
<p>** You will need to pre-register separately for this session**</p> <p>Description: Mental Health First Aid (MHFA) is a course that teaches you how to help someone who is developing a mental health problem or experiencing a mental health crisis. The training helps you identify, understand, and respond to signs of addictions and mental illnesses. First Aiders will complete a 2-hour, self-paced class, prior to 4/14 and then participate in an all day, Instructor-led class using videoconferencing technology on 4/14.</p> <p>MHFA focuses on recognizing the patterns of thoughts, feelings and behaviors. Participants are taught an action plan they can apply to crisis and non-crisis scenarios. Virtual Adult Mental Health First Aid is a public education program that teaches adults how to recognize the signs and symptoms that suggest a possible mental health problem or substance use challenge, how to listen non-judgmentally and give reassurance to a person experiencing a mental health or substance use challenge and how to refer the person to appropriate professional help and support services.</p>			
10:30 AM – 12:00 PM	Organizational Resiliency in the Face of Disruption (Repeated)	Dan Hughes Don Davis	BRONNER
<p>Description: Public Housing Authorities across the nation faced significant disruptions in 2020 due to the COVID-19 pandemic. Join BRONNER at this year's Virtual Conference for a retrospective on business disruptions in 2020 and discussion of strategies to transform lessons-learned into long-term change. Participants will learn about business continuity planning and share ideas for how to build more resilient organizations prepared to weather the next disruption.</p>			
1:30 PM – 4:30 PM	Section 3: Compliance Update from HUD	TBD	TBD
<p>Description:</p>			
1:30 PM – 4:30 PM	Maintenance Workshop - Refrigerator Maintenance	Ish Moorman	AC/C Tech
<p>Description: This program will help students understand how a refrigerator works. Each component and its operation are explained in detail and the wiring diagram is explained in sequence of operation for simplicity. Students will also develop skills in diagnostic and repair tips, planned maintenance, and installation procedures.</p>			
Thursday, April 15, 2021			
Time	Title	Speaker	Company
9:00 AM – 10:15 AM	Legal Session: Collecting Rent and Terminations under COVID	Hannah Lamore	Mahoney, Silverman & Cross, LLC
<p>Description: PHAs are facing difficult times under COVID – including struggles related to the Illinois eviction moratorium and CDC regulations. Hannah Lamore will provide an overview of methods your agency can utilize to collect rent and terminate leases under the current eviction guidelines. She will also discuss the eviction process and some of the challenges encountered by PHAs.</p>			
9:00 AM – 12:00 PM	AHRMA Annual Refresher Blood Borne Pathogens and Hazard Communication	Maurice Mitchell and Ramneek Chitkara	AHRMA
<p>Description: Blood Borne Pathogens: The purpose of this course is for those who are at risk for on-the-job exposure to blood and other bodily fluids in the workplace. The course teaches staff how bloodborne pathogens are spread, how to avoid exposure and what to do if exposed to infectious material. Hazard Communication: This course discusses chemical safety in the workplace, including how to read safety data sheets (SDS) and use of personal protective equipment (PPE) to protect workers from chemical exposure.</p>			

9:00 AM – 10:15 AM	Sexual Harassment Prevention: Annual Training	Ben Gehrt Paul Denham	Clark Baird Smith LLP
Description: Formerly Senate Bill 75, Public Act 101-0221 was signed into law by Governor Pritzker in August 2019. Under this Act, Illinois employers are required to train employees on sexual harassment prevention by December 31, 2020, and on an annual basis thereafter. This requirement applies to all employers with employees working in this State. Join us for this annual training.			
9:00 AM – 4:30 PM	Effective Interviewing	Adam Enalaso	Nan McKay
Description: Successful error reduction strategies and fraud prevention begin with interviewing. This training discusses the basics for skilled, well-trained interviewing staff who use tools effectively for communication and data collection. You will examine topics such as conducting eligibility interviews, resolving discrepancies, asking the right questions to prevent fraud, collecting data, and using verification forms. The training also focuses on fair housing considerations when conducting successful interviews. Finally, attendees will be also able to identify key policy issues to reduce errors and prevent fraud.			
9:00 AM – 10:15 AM	Accessibility for Everyone - It's All about Access	Dr. Sharese C. Paylor Elizabeth Messervey	USDA Rural Development
Description: Did you know that according to the United States Census Bureau 40.7 million (12.7 percent) of our noninstitutionalized population are persons with disabilities? When you broaden your knowledge on equal access laws for persons with disabilities you are opening doors that help remove barriers so that all individuals can fully participate in services and programs in your communities. Congress passed two significant laws that help provide disability protections as a remedy to ensure nondiscrimination, participation, and accessibility for everyone.			
10:30 AM – 12:00 PM	Legal Session: Ask the Attorney	Eric Hanson	Mahoney, Silverman & Cross, LLC
Description: Eric Hanson will lead participants in a general discussion of common PHA legal issues under this Q & A forum. The session will be an open discussion among participants with an emphasis on legal advice and counseling participants on “best practices”. Bring your legal questions and issues that you have wondered about but were too afraid (or cash-strapped) to ask your regular PHA attorney.			
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10:30 AM – 12:00 PM	Service / Support Animal Training	Dr. Sharese C. Paylor Elizabeth Messervey	USDA Rural Development
This training provides housing providers with “Best Practices” for complying with the Fair Housing Act (FHA) when reasonable accommodation requests are made to keep animals in housing.			
1:30 PM - 3:00 PM	Legislative Update	Tim McAnarney	
Description: Join Tim McAnarney, the IAHA lobbyist to discuss what is happening in Springfield that you need to know about.			
1:30 PM – 4:30 PM	Fair Housing for the Maintenance Technician	Janice Gibbons	The Nelrod Company
Description: In this session, maintenance employees will learn the types of fair housing issues that may arise and how to respond when they do. They will also gain an understanding of their roles and responsibilities in meeting the reasonable accommodations and modifications requirements of Section 504 of the Rehabilitation Act of 1973. As maintenance employees strive diligently to satisfy residents, the repairs or modifications they make are frequently not made in accordance with Uniform Federal Accessibility Standards (UFAS). Participants will learn how to document their actions in order for reasonable modifications to be properly tracked and reported by the Occupancy Staff.			
1:30 PM – 3:00 PM	Sexual Harassment Prevention: Annual Training – Repeat	Ben Gehrt Paul Denham	Clark Baird Smith LLP

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3:15 PM – 4:30 PM	HUD Update	Eleny Ladias	HUD Chicago Office
Description: Join Chicago HUD staff to discuss what is happening in their world.			
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