

Template for Annual Report

Annual Report

2018

*The Housing Agency continues to achieve “High Performer”
status*

*under the U.S. Department of Housing and Urban Development
REAC performance measurement systems*

The Housing Agency



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Message from the Board Chairman

Strategic Highlights

Instructions (Include 1-2 accomplishments for the year)

We've added a few tips (like this one) to help you get started.

When you click tip text, the whole tip is selected. Just start typing to replace it with your own.

The headings, however, are typical annual report headings that you might want to use as-is.

Example---The Housing Agency has completed yet another successful year of providing housing and services to residents who are in need of assistance. I would like to thank our partners who provide social services to those we serve, the City, Police Department and the Boys and Girls Club who serve our communities.

Commissioner's Name

Chief Executive Title

[Date]

Message From the Executive Director

Instructions (Include 1-3 different accomplishments for the year)

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The headings, however, are typical annual report headings that you might want to use as-is. **Example--**The Housing Agency through collaboration and engagement has involved and united a wide range of stakeholders, including residents and resident leaders, elected officials, community advocates, other partners and HA staff in a citywide dialogue about our priorities, challenges, and, most importantly, our goals for the future. Working together to ensure the preservation of public housing, we developed creative and innovative strategies for maximizing our resources, addressing our most relevant concerns, and transforming the way we do business.

Key performance indicators for 2013

Number of households serviced	5,000
Vacancy rate for public housing units	2%
Residents (smokers and non-smokers) who approve of the agency's new smoke-free housing policies	74%
Reduction in costs due to workplace injuries (from \$241,495 to \$117,121)	52%
Reduction in cost of damages caused by fires in resident's units (from \$10,732 to \$8,961)	16.5%
Number of households on waiting list	4,200
Job placements through FSS Program	162



Our Mission

To be a flagship agency providing property management and social services by creating environments that improve the quality of life for HA clients.

Chief Executive Name

Chief Executive Title

[Date]

Public Housing Capital Improvements

Instructions

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Example--The Housing Agency completed a physical needs assessment with energy and accessibility assessments. These assessments are used as a planning tool for future renovations and maintenance. The following are some of the projects completed using various funding sources:

Park Terrace Development received low flow toilets, energy efficient furnaces and many more features.

Deerfield Terrace Development received new roofs and gutters



Public Housing Stats and Resident Services

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Example--The Housing Agency (HA) consists of 23 sites totaling 5,000 units. These units house 8,500 residents of which 5,000 are adults and 3,500 are children.

The HA processed 2,200 applications, 440 were placed on the program. There are 4200 families on the wait list.

The average annual income of our public housing residents was \$10,445.00 and the average rent was 259.00 per month



FSS Program

Instructions

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Example--The Housing Agency's Family Self Sufficiency Program is a voluntary program for recipients who want to better their lives through education, job training and work. The primary goal of the program is to decrease dependence on government benefits by increasing earned income. Participants work with their Coordinators to set goals, identify the barriers to their goals and then work to overcome those barriers. As their earned income increases, so does the portion of the rent and utilities that they pay. Funds matching the increase in rent and utilities portion are deposited into an escrow account and disbursed to the participant when they have achieved their goals. There are currently 286 FSS participants. This year five FSS participants graduated from the program with approximately \$17,116.03 each in escrow earnings.



Financial Statement

Example

	2018	2017	Total Change	% Change
Tenant Revenue	\$ 4,589,815	\$ 4,790,391	\$ (200,576)	(4.2)%
Grant Funding	33,627,721	28,509,792	5,117,929	18.0%
Interest Income	25,800	46,412	(20,612)	(44.4)%
Capital Grant Contributions	4,044,147	622,863	3,421,284	549.3%
Other Income	597,012	1,077,084	(480,072)	(44.6)%
Gain on Sale of Capital Assets	367,246	-	367,246	
Total Revenue	43,251,741	35,046,542	8,205,199	23.4%
Administration	7,948,227	6,890,764	1,057,463	15.3%
Tenant Services	1,205,944	1,034,128	171,816	16.6%
Utilities	3,499,841	3,131,647	368,194	11.8%
Maintenance & Operations	5,209,848	4,551,918	657,930	14.5%
Protective Services	169,538	1,585	167,953	10596.4%
General Expense	1,564,042	991,409	572,633	57.8%
Interest Expense	137,184	143,386	(6,202)	(4.3)%
Housing Assistance Payments	19,072,050	18,684,549	387,501	2.1%
Depreciation	2,980,991	3,011,084	(30,093)	(1.0)%
Total Expenses	41,787,665	38,440,470	3,347,195	8.7%
Change in Net Assets	1,464,076	(3,393,928)	4,858,004	(143.1)%
Equity Transfer	-	1,173,858	(1,173,858)	(100.0)%
Prior Period Adjustment	-	86,580	(86,580)	(100.0)%
Beginning Net Assets	33,631,569	35,765,059	(2,133,490)	(6.0)%
Ending Net Assets	\$ 35,095,645	\$ 33,631,569	\$ 1,464,076	4.4%

Meet our Board of Commissioners and Key Staff

Example--The Housing Agency is governed by a Board of Commissioners, whose members are appointed by the Mayor. The Commissioners represent a variety of interests and share a commitment to maintaining excellence in all of the HA's programs.

Meet the Dream Team, the HA Staff works diligently to ensure that all housing management operations work smoothly.



Name
Title
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[Email Address]



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Agency Information

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