

Submit Plan Checklist – PHA Plans

How do you know if your plan is complete? Use the following checklist to ensure the PHA Plan is complete and ready for submission:

<i>Place an “X” or √ in this column for items completed</i>		<i>Standard and Troubled 5-Year/ Annual 50075</i>	<i>High Performers, Section 8 Only 50075</i>
	1.0 PHA Information	X	X
	C. 5-Year Plan completed (when due)	X	X
	2.0 Inventory	X	X
	3.0 Submission Type	X	X
	4.0 PHA Consortia	Optional	Optional
	5.1 Mission (when 5-Year Plan due)	X	X
	5.2 Goals and Objectives (when 5- Year Plan due)	X	X
	6.0 PHA Plan Update	X	X
	7.0		
	HOPE VI	If applicable	If applicable
	Mixed Finance Mod/Development	If applicable	If applicable
	Demo/Disposition	If applicable	If applicable
	Mandatory or Voluntary Conversion	If applicable	If applicable
	Homeownership Programs	If applicable	If applicable
	Project-based Vouchers	If applicable	If applicable
	8.1 Capital Fund Program Annual Statement/Performance and Evaluation Report	If applicable	If applicable
	8.2 Capital Fund Five-Year Action Plan	If applicable	If applicable
	8.3 Capital Fund Financing Program (CFFP)	If applicable	If applicable
	9.0 Housing Needs	X	5-Year Plan Only
	9.1 Strategy for Addressing Housing Needs	X	5-Year Plan Only
	10.0 Additional Information	X	5-Year Plan only
	11.0 Required Submissions, if applicable	X	

	Required Certifications signed and submitted to Local HUD Field Office	
	<i>Certification of Compliance with PHA Plan and Related Regulations</i> Form HUD-50077	X
	If applying for Capital Funds: Form HUD-50070, <i>Drug-Free Workplace</i> Form HUD-50071, <i>Payments to Influence Federal Transactions</i> Forms SF-LLL and SF-LLLa, <i>Lobbying Activities</i>	X
	RAB comments received and addressed	X